## Fort Bend Tennis Services -- 2016 Tennis Lesson Commitment, Attendance & Payment Policy

TENNIS SERVICES

When you register for a tennis class, we make a commitment to each other

## OUR COMMITMENT TO YOU—

- We will provide you the best instruction and playing experience possible.
- We will be there for all scheduled lessons, unless weather or unforeseen circumstances prevent that.
- We will provide a qualified substitute Instructor if your primary Instructor must be absent.
- If we must cancel/postpone a lesson, we will do our best to notify you, and give you credit for that lesson session.

## YOUR COMMITMENT TO US

- You will give your best effort and attention to learning and "Being the Best Tennis Player YOU Can Be."
- You will attend all the scheduled lessons, unless unforeseen circumstances prevent you from doing so.
- If you must miss a lesson, you will do your best to notify the Instructor of your absence in advance.
- You will promptly pay for all lesson series by the first scheduled meeting date

TENNIS LESSON ATTENDANCE & PAYMENT POLICY -- Payment is due at the start of a 4 week session.

A Refund must be requested BEFORE the start of the second class of a session, unless there are special circumstances.

For a once per week class series (4 classes), you are permitted to miss one class and make that class up at the next scheduled class time.

For a twice per week class series (8 classes), you are permitted to miss two classes and make that class up at the next scheduled class time.

You MUST notify either FBTS or your Instructor prior to the start of class that you will be absent for the class, otherwise that missed class will count towards your lesson series.

From the time your series starts, you have 6 weeks to complete that series, unless weather or instructor cancellations extend your session.

After 6 weeks, a new Session Fee is due. You do not carry over absences from a prior session.

**For example:** You enroll and pay for a 4 week, twice per week session (8 classes). You attend 6 of the 8 scheduled classes and do not have any special circumstances for missed classes.

You return two weeks or more later: You **Owe** for a new session. You do not carry over the 2 classes that you missed. It is not fair to the instructor to be "absent" for a month, then return to take your remaining classes, without notification.

If you have a Special Situation, such as an illness, injury or extended vacation/trip, or other special situation, advise your instructor and they can grant you a waiver on your absences.

If you have any questions, please call us at 281-980-4219 or email at <a href="mailto:chuck@fortbendtennis.com">chuck@fortbendtennis.com</a>